

## Corporate Membership

*“As design professionals, our knowledge enables us to form spaces that respond to human needs.”*

*“We practice our profession with the highest regard for engaging the world’s economic and natural resources in a sustainable manner.”*

*“We design for health, safety, well-being and the needs of all.”*

*“It is, after all, for Humanity, our ultimate client, that we design. We shape the spaces that shape the human experience. It is how we earn our place at the human table. It is why our work is important to our clients, to our societies and to ourselves. It is the difference we make and why we choose this noble profession.”*

**Excerpts from the IFI Interiors Declaration, 2011**

### **About The International Federation of Interior Architects/Designers (IFI)**

The International Federation of Interior Architects/Designers (IFI) is the global voice and authority for professional Interior Architects/Designers. As the singular Federation of Associations, IFI acts as a global forum for the exchange and development of professional practice, knowledge and experience, along with education, research and design advocacy worldwide. IFI connects the international community to further the impact, influence and application of the design of interiors, promote social responsibility, and raise the global status of the profession. A not-for-profit, founded in 1963, IFI expands the international network of professional Interior Architects/Designers.

### **IFI Executive Board 2017-2019**

*Your 2017-2019 elected Executive Leadership Board is:*

**Steve Leung**, Founder & Director, Steve Leung Architects Ltd./Steve Leung Designers Ltd., China/Hong Kong – IFI President

**Titi Ogufere**, Founder and Editor, Essential Interiors Magazine, Nigeria – IFI President-Elect

**Sebastiano Raneri**, Founder and Principle of Nuccio Raneri Design Studio, Italy – IFI Past President

**Shashi Caan**, Principal and Founder of The Collective – IFI CEO

**Roberto Lucena**, President and Founder of Roberto Lucena Interiors – Board Member

**María Elena Salinas Ledesma**, Owner of Estudio Salinas – Board Member

**Kay Sargent**, Senior Principal/Director of WorkPlace, HOK – Board Member

**Urmo Vaikla**, Founder/Partner and Interior Architect/Designer, Vaikla Studio – Board Member

**Mike Lim**, Director of DP Design – Co-opted Board Member

**Dorothy Van’t Riet**, Founder / Principal Designer van’t Riet Design and Décor Consultants, Founder, DVR Design Academy – Co-opted Board Member

### **IFI Membership Benefits**

#### **Value**

Becoming a member ensures that your association is part of the only global voice and authority that strengthens the role of our profession at a worldwide level. IFI membership implies alignment to IFI and its mission, gaining global professional recognition and use of the IFI appellation for your organization. Belonging to the highest authority and federating body of Interior Architecture/Design is the ultimate recognition of your association’s legitimacy and commitment to further and improve the profession.

#### **Relevance & Responsibility**

Your membership with IFI demonstrates your understanding about the critical relevance and responsibility of the Interior Architect/Designer and the fundamental role they have in the way that every human being experiences life. As the only global forum of its kind, your membership with IFI allows you to make an immediate and historic impact on our profession.

#### **Showcase your Association through Innovative Programs**

Members receive preferential support to participate in our worldwide programs, getting involved in a range of regular and cutting-edge events, including:

- IFI World Interiors Day (WID): The only annual celebration of Interior Architecture/Design at a global level, it provides your association with the opportunity to share the unique talents, understandings, creativity and design innovation of your members and to gather support from the public at large
- IFI World Interiors for the Next Generation (WING) Competition: These worldwide Young Designer/Student design awards are juried by Design icons of the industry from around the world and help develop the necessary content, thinking and talent for the profession's future
- IFI Interiors Declaration Adoptions: Raise awareness and acknowledgement of the Interiors in your city/country through this exclusive IFI advocacy program, supporting legislation of the profession at a local level

### **Connect with the Worldwide Community**

Join our international network of Interiors and build strategic partnerships and connections. As a part of IFI, you will have the opportunity to participate at regional meetings and events held around the world, offering the chance to not only engage internationally in meetings, workshops and symposiums, but to also network in a social capacity.

The IFI General Assembly, held biennially, is the highest governing authority of IFI, attended by IFI's Executive Board, IFI Past Presidents, members and external stakeholders to discuss the programs and projects of IFI over the past board term, as well as outline and plan for initiatives to be undertaken around the world over the coming new term.

### **International Visibility**

IFI helps its members promote their work and accomplishments by featuring them regularly on the IFI website and including them in the exclusive IFI Member Directory, both online and in print in the IFI Board Report. Members are also highlighted through social media and newsletters.

### **Dedicated Information & Communications**

Members receive exclusive materials and communications, keeping up-to-date with all the latest news and events relevant to the international community of Interiors. IFI's unique President's Message, published monthly in an electronic format brings ideas and philosophies, as well as, provocations and reporting of topical issues under discussion around the world. It also showcases and celebrates associations, their members and other design leaders in our global community.

### **Corporate Member - Definition and Criteria**

Category represents multi-national, regional and local Interior Architecture/Design practices/firms and/or related firms with a dedicated Interior Architecture/ Design division, such as commercial, hospitality, transportation, institutional, healthcare, and retail.

#### **Admission Criteria**

1. An Interior Architecture/Design firm with a dedicated Interior Architecture/Design division
2. Able to supply a portfolio of recently completed work (websites are acceptable) and describe the quantity/type/scale of projects completed and in progress

*\*does not hold voting rights at the General Assembly*

#### **Admission Timeline**

We anticipate the membership application process and review to take no longer than 4 months from receipt, conditional that all required material has been received and no additional information has been requested. This is not inclusive of an electronic vote of 2 months by IFI members.

#### **Admissions Committee (as per IFI Article 14)**

a) The Admissions Committee consists of three members of the Executive Board, appointed by the Board.

- b) The Admissions Committee is responsible for the interpretation and application of the membership criteria, for verifying that the assessment process is being respected, working closely with the Secretariat and for preparing recommendations to the members.
- c) The Admissions Committee is entitled to ask for further information deemed necessary for the formation of its judgment, and for the translation of the submitted documents in a language of its choice.
- d) The Admissions Committee has the right to redirect the applicant to the appropriate membership category.
- e) If the Admissions Committee is of the opinion that an application for membership is compliant to the criteria, then the member is admitted. If the application concerns a Professional Member, the Admissions Committee will send its recommendation to the voting Members. If there is no opposition, within a maximum period of two months the Member's application is ratified. In case of opposition, the Admissions Committee may submit a revised recommendation to be ratified by the opposing Members.
- f) Alternatively, the proposal can be put forward at the first possible General Assembly. The proposal will be accepted where there is a two-thirds majority of the professional membership attending the General Assembly in favor of the application or, alternatively, the proposal can be submitted to all electronic vote as per 40 b).
- g) All other Membership applications will be ratified by the Executive Board.

## Corporate Membership Application

General Information	
Institution Name	
Year Founded	
Organization initials <i>(official abbreviation or acronyms)</i>	
Street Address	
City, State/ Province, Zip Code, Country	
Phone number (Country Code+#)	
Fax number (Country Code+#)	
Email address	
Official Website Address	
Social Media Pages	
Website Address of Interiors Department	
Language of operations	
Other Language	
President/CEO/Executive Director	
Salutation (Mr. Mrs. Ms. Dr. etc.)	
First Name	
Last Name	
Position/Title	
Street Address	
City, State/ Province, Zip Code, Country	
Phone number (Country Code+#)	
Email address	

<b>Primary Administrative Contact</b>	
<b>Salutation (Mr. Mrs. Ms. Dr. etc.)</b>	
<b>First Name</b>	
<b>Last Name</b>	
<b>Position/Title</b>	
<b>Street Address</b>	
<b>City, State/ Province, Zip Code, Country</b>	
<b>Phone number (Country Code+#)</b>	
<b>Email address</b>	
<b>Billing/Invoicing additional contact</b>	
<b>Salutation (Mr. Mrs. Ms. Dr. etc.)</b>	
<b>First Name</b>	
<b>Last Name</b>	
<b>Position/Title</b>	
<b>Street Address</b>	
<b>City, State/ Province, Zip Code, Country</b>	
<b>Phone number (Country Code+#)</b>	
<b>Email address</b>	

## QUESTIONS

1. Member profile for IFI handbook and website (500 words max).

*Please attach an image of your logo and a banner image for a graphic element that would appear on your member profile of the IFI website and handbook.*

2. What impact does your organization have on the Interior's profession?
3. What strategies does your organization employ to advance the interiors profession?
4. Definitions
  - a. What is your organization's definition of *Interior design*?
  - b. What is your organization's definition of *Interior Architecture*?
5. What are the principle activities of your organization?
6. Please provide the following information:
  - Total number of employees: (check one)
    - Minimum of 5
    - Between 6-25
    - Between 26-100
    - Between 101-500
    - Over 500 employees
  - Number of full-time employees that are Interior Architects/Designers: (check one)
    - Between 1-5
    - Between 6-25
    - Between 26-100
    - Over 100 Interior Architects/Designers

7. Annual Budget (this information will be kept confidential. Applications cannot be processed without this information): (check one)
- US \$0 to \$499,999
  - US \$500,000 to \$2.5 million
  - US \$2.5 million to \$5 million
  - Above US \$5 million
8. Please list the names and titles of persons responsible for the direction of your organization (e.g. Board of Directors, CEO's, Chief Financial Officer, etc.)
9. In which trade shows or other events relating to Interior Design does your organization participate? How many times per year?
10. How many offices does your organization have?
11. Does your company also operate outside your organization's home country (projects)?
- Yes  No
- Please list your priority markets or markets where you would like to expand/build networks for new partners and clients.
12. Why do you wish to join IFI and what are your expectations for your IFI membership?
13. Please provide at least three names of reference, including contact details, to support your application. Names of the IFI Board Members or Full Members are also accepted.

### **Fees and payment**

Membership fees are established at the IFI General Assembly held every two years as voted by IFI Members.

For the 2017-2019 term, Corporate Membership Fees are annually:

- For single office firms: US \$1,000 (+ a one-time initiation fee of US \$1,000 applicable for new members)
- For multi-office firms: US \$2,500 (+ a one-time initiation fee of US \$1,000 applicable for new members)

Your membership is activated annually upon receipt of your fees in full. Upon receipt, you will receive your Annual Membership Certificate and an IFI Member logo for the year.

It is your responsibility to your organization and the profession to ensure that your membership fees are paid on-time.

### **Declaration**

I/We declare that: \_\_\_\_\_

1. The statutory aims and objectives of our Association as defined in the attached document Appendix "A".

2. //We have acquainted ourselves with the following IFI documents:

- Articles and By-Laws
- Definition of an Interior Architect/Interior Designer
- Model of Code of Professional Conduct for Professional Designers
- IFI Policy and Guidelines for Member Engagement
- Minimum requirements for professional qualifications for an Interior Designer \*
- Questionnaire

3. And //We declare that our organisation is ready to identify itself with these documents and to take on the consequent duties and responsibilities.

**Authorized individual's name:** \_\_\_\_\_

**Official position/ Title:** \_\_\_\_\_

**Electronic Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please return this application form and questionnaire with a copy of the required documents to the IFI Secretariat.

**Applications must be made electronically and sent to: [staff@ifiworld.org](mailto:staff@ifiworld.org)**